

## **Job Description**

## Position: Lab Technician (Electronics & Communication Engineering Department)

# **Main Purpose**

Lab Technician will be responsible for the maintains & upkeep of all the laboratory equipment and keep them in working order.

### **Reports to: Head of the Department**

### **DUTIES/RESPONSIBILITIES OF LAB TECHNICIAN**

- Maintain and upkeep of all laboratory equipment
- To maintain equipment log book and keep the equipment in working order.
- To maintain dead stock register
- Any other duty assigned by the Head.
- Managing daily routine work of the Labs
- To maintain in entry/exit register in the Lab
- Help the UG/PG/Ph.D. students in conduct of lab experiments.
- Any other activity deemed necessary to run the laboratory smoothly.
- Any other duty assigned by lab Incharge/HOD.

#### Qualifications

Graduate / B.Sc / M.Sc or Diploma / Degree (in the relevant discipline)

### **Experience**

At least 1 -4 years' experience in the same field. Fresher with an excellent academic track record will also be considered.

Interested candidates can send their CVs by email (amandeep.dhot@thapar.edu) positively by 30<sup>th</sup> Sept 21